

Article #

Voluntary Community Action Program (VCAP)

Section 1. The University shall deduct voluntary contributions to UAW V-CAP from the pay of each Graduate Student Worker (GSW), provided that each such GSW executes or has executed an "Authorization for Assignment and Checkoff of Contributions to UAW V-CAP" form, per Union Security, Article #.

Section 3. Deductions shall be made only in accordance with the provision of and in the amounts designated in said "Authorization for Assignment and Checkoff of Contributions to UAW V-CAP" form always made available to GSWs in both paper and digital formats by the University and Union.

Section 4. A properly executed copy of the "Authorization for Assignment and Checkoff of Contributions to UAW V-CAP" form for each GSW for whom voluntary contributions to UAW V-CAP are to be deducted hereunder, shall be delivered to the University before any such deductions are made. Deductions shall be made thereafter, only under the applicable "Authorization for Assignment and Checkoff of Contributions to UAW V-CAP" forms which have been properly executed and are in effect.

Section 5. The University shall remit said deductions to UAW V-CAP, care of the International Union, UAW within fourteen (14) days after each payday for which deductions are made. For each pay cycle the University shall furnish the Union and the UAW V-CAP Department with the names of those GSWs for whom deductions have been made, their University ID, the amount of the deductions, and the last date of authorization for which deductions have been made. The University further agrees to furnish the UAW V-CAP department and the Local Union with a monthly and year-to-date report of each SW's deductions.

Section 6. A GSW may discontinue the V-CAP deductions at any time upon written notification to the Union and the University Labor Relations Office.

Section 7. The "Authorization for Assignment and Checkoff of Contributions to UAW V-CAP" form provided by the University and Union must be the same and include at least the following provisions:

- A. Dated signature of the GSW
- B. Printed Name
- C. Social Security Number
- D. Mailing Address
- E. Check boxes for monthly donations of: \$1, \$3, \$10, and other