

University Work Travel Third Counter – 2/18/25

*The University's comprehensive contract proposal offered on March 15, 2024 remains on the table as a union contract settlement that the university will sign when and if the Union is interested.

*The university reserves the right to add to, modify or withdraw proposals as part of the negotiation process, and to offer additional proposals. No agreement applies to any single provision unless there is agreement on a final package.

*Highlighted language represents a change from the University's last counter on Work Travel.

ARTICLE - tbd WORK TRAVEL

Graduate student workers (GSWs) who are required to travel as part of their work assignment shall be reimbursed for authorized expenses in a timely manner in accordance with the University and/or Departmental travel policies and processes, including the Concur reimbursement process, as applicable, that can provide for reimbursement through direct deposit. Where applicable, and consistent with any grant requirements, costs associated with such required travel (e.g. hotel and airfare) will be paid in advance by the University. The parties agree that students are responsible for maintaining and submitting receipts through the applicable reimbursement process and that the timeliness of reimbursements is dependent upon student cooperation with this process.